

The Honorable Virginia M. Kendall
219 S. Dearborn - Room 1778
Chicago, IL 60604

Judge Kendall Clerkship Hiring Information

Position Information

Positions available:	No positions are available before February 2017. A one-year clerkship (February 2017) and a one-year clerkship (September 2017); one applicant will be hired as a third-year law student or a recent graduate, one applicant as a licensed attorney with at least one year of experience.
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Applications accepted:	At the time specified by the federal hiring plan from third-year law students; other applicants may apply at any time
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Complete applications includes:	Cover letter, resume with references, law school transcript, 3 letters of recommendation, writing sample (no page limit)
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Applications accepted via email:	Yes, please email a complete packet (with the materials identified above included as PDF or Word Perfect attachments) to Kendalllawclerk_ilnd@ilnd.uscourts.gov
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Applications accepted via fax:	No
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Applications accepted via Oscar:	No
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Confirmation letter sent upon receipt of application:	No
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Confirmation sent after hiring process:	Yes, to applicants asked to interview with Judge Kendall
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Additional Remarks: Applicants should submit all required materials directly to chambers at one time. For applications sent via regular mail, Judge Kendall prefers that letters of recommendation be placed in separate sealed envelopes inside the application packet. Please do not call or email chambers to check

on the status of an application.